

**Checklist - Return of Items on Completion of a Graduate Degree at the Computer Science Department**

Dear Graduate,

This form will only be approved by the Taub Library after the signatures of the functions detailed below have been obtained. In addition, please contact the Central Library to receive written authorization. Students continuing to study or to teach must furnish the Central Library with confirmation of ongoing studies or a letter of appointment.

On behalf of the Department, we wish you every success in the future.

Sincerely  
Ariella Weinstein  
Faculty Library

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**Graduate's name:** \_\_\_\_\_

**Graduate Studies**

I confirm that the student has completed an M.Sc. degree and been admitted for Ph.D. studies, and accordingly there is no need to sign the Computer and Building Equipment sections.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Limor Gindin (Room 503)

**Computers**

\_\_\_\_\_  
I hereby confirm that the above has returned the laptop computer in his possession

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shirly Kruvi (Room 318)

I hereby confirm that the student is not in possession of any Faculty equipment (laptop lock, software)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shirly Kruvi (Room 318)

**Building equipment**

\_\_\_\_\_  
I hereby confirm that the above has returned all office keys, the magnetic card, and any other equipment belonging to the Faculty, and I further confirm that I have verified that the student has removed all their personal belongings from the room and left an orderly work station.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Yaniv Abutbul (Room 203)

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**Library**

I hereby confirm that:

- The thesis was submitted electronically to the Faculty website for the degree \_\_\_\_\_
- A digital copy identical to the electronic copy has been received by email
- A Deposition Form signed by the supervisor/s has been received
- The above does not have any books due to be returned to the Faculty Library

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Date

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Ariella Weinstein (Library)

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We will be glad to receive the following contact details so that we can send invitations to graduate conferences, auditing, dispatch of the Faculty magazine, etc. (it is not obligatory to provide these details):

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Email address

Telephone

Mailing address